**CHARLOTTE PUBLIC SCHOOLS, FOOD SERVICE DEPARTMENT**

Charlotte Public Schools, Food Service Program operates within the guidelines of the USDA National School Meals Program. The program is self-funding, which means we operate within a planned food service budget and do not use any general fund monies from the district.

Charlotte Public Schools is excited to continue to offer free breakfast and lunch to all students starting this school year thanks to the Community Eligibility Program! Even though meals will be provided for free, it is important for families to continue sharing household income information in order for our schools to receive full access to federal and state funding for educational programs that our students are entitled to. Forms are available via school office or via **Skyward** parent/student login

CPS Food Service Department provides breakfast and lunch following meal patterns required by The Healthy, Hunger-Free Kids Act of 2010. Items from each food group on USDA’s My Plate, including fresh vegetables and fruit choices, are offered daily to entice the many different tastes of our students.

**What can a student expect at lunch time?** Lunches are priced to include a protein, whole grain, 100% fruit juice/fresh fruit & vegetables and milk. To receive a free school lunch, your child should:

* **Choose a required serving of fresh vegetables, fruits or fruit juice**
* **Choose at least 2 more food items from the menu, such as:**

1. **A protein item (e.g. chicken, hamburger, etc.) or protein alternate (e.g. yogurt, cheese)**
2. **A whole grain item (e.g. dinner roll, bun, pizza crust, etc.)**
3. **Skim milk and low fat milk**
4. **Extra milk or juice is additional for purchase – price is $.60**

**What can a student expect at breakfast time?** Breakfast is free and includes a whole grain, fresh fruit/100% fruit juice and milk. To receive a reimbursable breakfast, your child should:

* **Choose a required serving of fresh vegetables, fruits or fruit juice**
* **Choose at least 2 more food items from the menu, such as:**

1. **Whole grain items**
2. **Low fat, skim milk,**
3. **Meat/Meat alternative**
4. **Extra milk or juice is additional for purchase – price is $.60**

**Eating foods from each of the food groups is the only way to assure students are receiving all essential nutrients. Eat your colors every day!**

**Milk & Juice**  Milk and juice can be purchased for $.60.

The preferred way to pay for milk & juice will be done with pre-loaded funds loaded onto the family account. More information can be found at <https://payments.efundsforschools.com/v3/districts/55092>

**Education Benefits forms.** New forms for household income information are required each new school year. Forms will be mailed out towards the end of summer, before school starts. They are available at [www.charlottenet.org](http://www.charlottenet.org), Department tab, Food Service tab, Education Benefits Form or by calling our office, 541-5140. Please complete and return as soon as possible to your child school office or mail to CPS Food Service Department, 378 State Street, Charlotte, Michigan, 48813. Notification will be returned to each family on their status of meals.

***Forms are accepted at any time during the school year.***

**Menus** are available monthly on [www.charlottenet.org](http://www.charlottenet.org). Menus will also be available at all school offices for your convenience.

**POS Computerized Debit System.** CPS operates a debit system for your child’s meals at school. Accounts are set up by families with sales being drawn from your account. Payments can be deposited by cash/check/money orders on your account. Envelopes are available at Elementary level and CUE level for payments. Payments can be made at point of sale by your student or returned to school with your child. We strongly encourage you to maintain a minimum balance of at least $5 in your account at all times for lunch and breakfast purchases. **Electronic deposits** can be made on your account at [www.charlottenet.org](http://www.charlottenet.org) → Parent tab → efunds. Create your own user name and password and call our office for your family pin number, 541-5140. To view what your child is purchasing and account balance, please call Emily Nenortas at 517-541-5111, for access information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](https://www.ascr.usda.gov/how-file-program-discrimination-complaint) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

USDA is an equal opportunity provider, employer, and lender.

**A. Scale for Free Meals or Free Milk B. Scale for Reduced-Price Meals**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Total Family  Size | Annual | Monthly | Twice per Month | Bi- Weekly | Weekly | Annual | Monthly | Twice per Month | Bi- Weekly | Weekly |
| 1 | 20,345 | 1,696 | 848 | 783 | 392 | 28,953 | 2,413 | 1,207 | 1,114 | 557 |
| 2 | 27,495 | 2,292 | 1,146 | 1,058 | 529 | 39,128 | 3,261 | 1,631 | 1,505 | 753 |
| 3 | 34,645 | 2,888 | 1,444 | 1,333 | 667 | 49,303 | 4,109 | 2,055 | 1,897 | 949 |
| 4 | 41,795 | 3,483 | 1,742 | 1,608 | 804 | 59,478 | 4,957 | 2,479 | 2,288 | 1,144 |
| 5 | 48,945 | 4,079 | 2,040 | 1,883 | 942 | 69,653 | 5,805 | 2,903 | 2,679 | 1,340 |
| 6 | 56,095 | 4,675 | 2,338 | 2,158 | 1,079 | 79,828 | 6,653 | 3,327 | 3,071 | 1,536 |
| 7 | 63,245 | 5,271 | 2,636 | 2,433 | 1,217 | 90,003 | 7,501 | 3,751 | 3,462 | 1,731 |
| 8 | 70,395 | 5,867 | 2,934 | 2,708 | 1,354 | 100,178 | 8,349 | 4,175 | 3,853 | 1,927 |
|  | 7,150 | 596 | 298 | 275 | 138 | 10,175 | 848 | 424 | 392 | 196 |

**Income Eligibility Guidelines July 1, 2025 to June 30, 2026**

**STUDENT MEAL PRICE LIST**

**2025-2026**

**High School Breakfast.... $0 - CEP**

**LUNCH**

**Elementary …….……. $0 - CEP**

**Middle School/Upper ELE...$0 - CEP**

**High School ….. $0 - CEP**

**Second Entrée… $2.25**

**Second full meal - $3.90**

**Ala Carte …. $2.00-$4.00**

**Milk ……………….…………. $.50**